

## Privacy statement for energetic treatments

Praktijk Tamara believes it is important to handle your data with care and values great importance to its protection. In this privacy statement you can read how Praktijk Tamara handles your data.

### Application of the privacy statement

This privacy statement applies to the following categories of persons whose data Praktijk Tamara processes:

- (potential) clients
- Visitors to the practice of Praktijk Tamara
- Visitors to the Praktijk Tamara website, [www.praktijktamara.nl](http://www.praktijktamara.nl)
- All other persons who contact Praktijk Tamara or whose personal data Praktijk Tamara processes, with the exception of its employees.

### Purpose of processing the information

The processing of the information has the following purposes:

- Establish and maintain contact with clients during treatment.
- Administration, including invoicing.
- Providing the agreed care.
- Analyzing statistics, improving quality and optimizing the services offered.
- Following laws and regulations.

### Processors

Praktijk Tamara may engage external service providers (processors) to process personal data. A processing agreement has been concluded with these processors in accordance with the requirements of the General Data Protection Regulation (GDPR).

### Information to third parties

Praktijk Tamara shares personal data if this is appropriate in the context of treatment (e.g. a referral), if this is necessary to comply with legal obligations or when it comes to quality management: to guarantee the quality of treatment and intercollegiate assessment among caretakers. Praktijk Tamara does not otherwise share your personal data with third parties unless you give permission for this.

### Transfer outside the EEA

In principle, Praktijk Tamara does not transfer personal data to countries outside the European Economic Area (EEA). If this is necessary, Praktijk Tamara ensures that the transfer only takes place if the European Commission has indicated that the country in question offers an adequate level of protection or if there are appropriate guarantees within the meaning of the General Data Protection Regulation (GDPR).

### Website

The Praktijk Tamara website, [www.praktijktamara.nl](http://www.praktijktamara.nl), uses functional, technical and analytical cookies. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. These cookies are used to ensure that the website functions properly, for your ease of use and to optimize the website.

You can unsubscribe from cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously stored via the settings of your browser. Praktijk Tamara uses Google Analytics to collect information and statistics about the use of the website. See also Google's privacy statement and specifically Google Analytics.

### **Retention period**

Praktijk Tamara destroys personal data that is no longer necessary for the purpose for which it was collected and that must not be kept under other legislation. In that case, the personal data will be deleted.

In principle, Praktijk Tamara uses the following retention periods:

- Medical data: at least 20 years after the end of the treatment agreement.
- (financial) administrative data: 7 years after recording the data.
- Visitors to the website: 5 years after the last visit to the website. Unless an objection is made earlier, in which case the data will be destroyed.

### **Security incidents**

Praktijk Tamara has taken appropriate technical and organizational measures aimed at limiting the risk of loss or unlawful processing of personal data as much as possible. Despite these measures, there is a chance that an incident involving personal data may still occur. To ensure that action can be taken as quickly as possible to end the incident and limit the damage as much as possible, the following steps are taken.

In the event of any incident relating to personal data, Praktijk Tamara will assess:

- Whether there is an incident that relates to (special) personal data.
- What measures should be taken to end the incident and limit its consequences.
- Whether an external party is required to assist in resolving the incident.
- Whether the incident must be reported to the Dutch Data Protection Authority.
- Whether those to whom the personal data relate should be informed about the incident.
- What measures should be taken to prevent a recurrence of the incident.

Praktijk Tamara documents all breaches related to personal data in the data leak register.

### **Rights, questions and complaints regarding data processing**

You have the right to request Praktijk Tamara to view, rectify, delete, transfer, limit the processing of your personal data and object to the processing. You can do this in writing by sending a letter to:

Praktijk Tamara, Croy 7, 5653 LC Eindhoven. Or by e-mail: [info@praktijktamara.nl](mailto:info@praktijktamara.nl)

If you have any questions or complaints about how your data is processed within Praktijk Tamara, please contact us. This can be done during a session, by telephone on 06-51469896 or by e-mail. In case of complaints, we always try to find a solution together. If this does not work satisfactorily, you can contact the Dutch Data Protection Authority (AP).

### **Change privacy statement**

Praktijk Tamara reserves the right to change the Privacy Statement. The most recent version is always published on the website: [www.praktijktamara.nl](http://www.praktijktamara.nl)